



Sage International Charter School Regular Board Meeting Minutes

February 22, 2016 ~ 5:30 p.m.
Parkcenter Building

In Attendance: (voting members in bold)					
Bryan Moore, Chair	X	Wendy Cox Dvorak , Board Member	X	Don Keller, Executive Director	X
Chris Marshall, Vice Chair	X	Jennifer Snow , Board Member	X	Will Bogdanoff, Deputy Director	X
Robert Shappee, Treasurer	X	Travis Dryden , Board Member	X	Keith Donahue, Dev Director	X
		Lori Howard, Secretary	X	Chris Yorgason, Attorney	X

Our Mission ~ Sage International School aims to develop students who are citizens of the world. We do this by employing best practices from data collected on elementary, middle and high school instruction from around the globe. Sage is a community structured around an international inquiry based curriculum that cultivates intellectual rigor, curiosity, cultural understanding, sustainable living and passionate human beings that approach the world with intention, ready to participate and engage in local and global issues.

Agenda Item	Presenter	Issues/Action								
At 5:30 pm the board, members of the public and Sage administrative staff toured the remodel of the Parkcenter facility.										
Call to Order	Bryan Moore									
A regular meeting of the Sage International School Board, was held at the Sage International Charter School lunch room on February 22, 2016. The meeting convened at 5:48 pm. All board members were in attendance.										
Approve Minutes	Bryan Moore	Vote								
Minutes of the January 19, 2016 regular meeting and the minutes of the November 18, 2015 special meeting of the Sage International School Board were reviewed and approved.										
Treasurer Report	Robert Shappee	Information								
Mr. Shappee provided the financial report for the period ending January 31, 2015:										
<table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>Cash:</td> <td style="text-align: right;">\$934,779</td> </tr> <tr> <td>Fund Balance:</td> <td style="text-align: right;">\$1,247,978</td> </tr> <tr> <td>Revenue:</td> <td style="text-align: right;">\$3,913,032</td> </tr> <tr> <td>Expenses:</td> <td style="text-align: right;">\$3,312,629</td> </tr> </tbody> </table>			Cash:	\$934,779	Fund Balance:	\$1,247,978	Revenue:	\$3,913,032	Expenses:	\$3,312,629
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Old Business	Bryan Moore	Information/Vote								
<p>❖ Student Policy: updated sections – Second Reading Motion was made by Mr. Marshall to approve the Student Policy sections as submitted. Motion carried</p> <p>❖ Dashboard Updates were made to the dashboard by the Sage administrative staff and presented to the board. The board will continue to work with the Sage administrative staff to improve the dashboard to reflect relevant data.</p>										
New Business	Bryan Moore	Information/Vote								
<p>❖ Non-Instructional Policy – first reading Mr. Bogdanoff explained the need for the changes to the Non-Instructional Policy which was updated to reflect the changes to Sage’s bussing and transportation of students.</p>										

❖ **Policy Review Committee**

As the Sage administrative staff continues to review the policies, they wanted to know if any board members wanted to assist in the reviews. The board decided that the Sage staff will continue with the review and will contact Sage's attorney, Chris Yorgason, if necessary.

❖ **Executive Director contract**

At the November board meeting, the board decided to extend Mr. Keller's contract to three years. The board needs to sign the extended contract that includes a 3% raise over the next 2 years.

Motion was made by Mr. Shappee to approve Don Keller's extended contract that includes a 3% raise for the 2016-2017 and 2017-2018 school years.

Motion carried

❖ **Board Strategic Planning Date**

Mr. Moore discussed picking a date that all board members can meet on for an extended time for a strategic planning session. The board members decided to meet on April 27.

Motion was made by Ms. Snow to amend the agenda to include the Development Director's Report.

Motion carried

Development Director Report	Keith Donahue	Information
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Mr. Donahue reported that Sage was recently awarded a \$71,000 grant from the J.A. and Kathryn Albertson Foundation (JKAF) to prepare a replication business plan. Mr. Donahue also gave the board a spreadsheet that showed Sage's attrition rate for the current school year and next school year.

Deputy Director Report	Will Bogdanoff	Vote
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Girls On The Run Club

Motion was made by Ms. Snow to approve the Girls On The Run Club.

Motioned carried.

Update on School Bus Bids

Mr. Bogdanoff gave an update on the bus bidding process. Only one bus company replied to Sage's request to submit bids. Sage will accept the bid and proceed to work with that bus company vendor, Western Mountain Bus Company, to purchase a new bus for Sage.

Executive Director Report	Don Keller	Information
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Mr. Keller gave a detailed report on Sage's plan to increase kindergarten and first grade by one class each and to have 20 students in each classroom. This is to offset the attrition that happens in the middle grades. The additional students will financially benefit the facilities budget. The board is favorable towards Mr. Keller's plan to increase kindergarten and first grade by one class each.

Mr. Keller also reviewed his report that included the decision to have Micah Doramus assume the role of K-12 principal next year. Another item of note is that a representative from the Charter Growth Fund will be visiting Sage to see if Sage will be part of their network of support.

Adjourn	Bryan Moore	
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Motion was made by Mr. Marshall to adjourn. **Motion carried.**

The regular board meeting of Sage International Charter School adjourned at 6:52 pm.